BSB51915 Diploma of Leadership and Management

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

CRICOS Course Code: 088844F

Employment Pathways:

<table>
<thead>
<tr>
<th>Team Leader</th>
<th>Manager</th>
<th>Coordinator</th>
</tr>
</thead>
</table>

International Fees:

Students are also required to purchase Overseas Student Health Cover (OSHC)

| Tuition Fee: $9,500 |
| Administration Fee: $300 |

Entry Requirements:

Students must be over 18 years of age.

Student visa applicants are required to provide the results of an English language test. ASMI will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL PBT)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 5.5 (with no individual band less than 5.0) or TOEFL 530 or ISLPR 2+. For further advice or assistance, please contact the International Student Manager.

Core Units: *4 core units

- BSBLDR501 Develop and use emotional intelligence
- BSBMGT517 Manage operational plan
- BSBLDR502 Lead and manage effective workplace relationships
- BSBWOR502 Lead and manage team effectiveness

Elective Units: *8 elective units

- BSCCUS501 Manage quality customer service
- BSBINM501 Manage an information or knowledge management system
- BSBLED501 Develop a workplace learning environment
- BSBMGT502 Manage people performance
- BSBMGT516 Facilitate continuous improvement

ELECTIVE UNIT SELECTION MAY BE CONTEXTUALISED TO SUIT BUSINESS REQUIREMENTS
### Classroom

<table>
<thead>
<tr>
<th>BSBWH501</th>
<th>Ensure a safe workplace</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWOR501</td>
<td>Manage personal work priorities and professional development</td>
</tr>
<tr>
<td>BSBWRK510</td>
<td>Manage employee relations</td>
</tr>
</tbody>
</table>

#### Classroom Details

<table>
<thead>
<tr>
<th>Duration</th>
<th>Delivery Mode</th>
<th>Assessment Methods</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 year (full time)</td>
<td>Face to Face</td>
<td>Written assessment</td>
<td>Brisbane</td>
</tr>
<tr>
<td>Includes scheduled tutorials / assignment resits and term breaks</td>
<td>Theory (online delivery)</td>
<td>Portfolio of evidence</td>
<td>Sydney</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Practical observation</td>
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</tbody>
</table>

#### Materials Required:

Students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases. Face to face students must have their own laptop or tablet.

#### Educational Pathways:

After successful completion of BSB51915 Diploma of Leadership and Management, students are guaranteed acceptance into BSB50215 Diploma of Business (Please note: further study is subject to visa requirements).

ASMI has some affiliations with local universities in the higher education sector. Students who successfully complete their qualification(s) with ASMI may be able to articulate directly into a pre-arranged pathway (Please note: further study is subject to visa requirements).

#### Course Credits:

Students may seek to have a unit(s) of competency formally recognised by transfer credit or recognition of prior learning. Duration of study may be affected where credit(s) are obtained and may affect your student visa.

#### Contact Us:

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Website: www.asmitraining.edu.au